**ST. LAWRENCE COUNTY WORKFORCE DEVELOPMENT BOARD**

**RECORD OF ACTION**

**May 29, 2019**

**CALL TO ORDER:** Mr. Sutton called to order the regular meeting of the St. Lawrence County Workforce Development Board at the second floor conference room in the Human Services Center in Canton at 8:01am.

Members Present: Jack Backus, Lynn Blevins, Sue Caswell, Rich Daddario, Pam Dority, Felicia Dumas, Dave Evans, LouAnne King, Ron McDougall, Dale Rice, John Roome, Thomas Sullivan, Dallas Sutton, Tom Sullivan, Ellie Sullivan-Stripp, Zvi Szafran, Eric Tessmer, and Leo Villeneuve.

Others Present: Larry Fetcie – WIOA, Anthony Hayden – NYS DOL, Tom Plastino – WDB, Jennifer Rowledge – BOCES, and Penny Taylor – WIOA.

Absent: Seth Belt, Ruth Doyle, Peggy Fockler, Don Hooper, Pete Reiter, Ryan Schermerhorn

**MINUTES:** McDougall/Sullivan moved/seconded a resolution to accept the March 13, 2019 meeting minutes; approved unanimously.

**CHAIRPERSON’S REPORT:** Mr. Sutton stated that he had nothing to report.

**OLD BUSINESS:**

Resolution: Recommending that the Chief Elected Official (CEO) of St. Lawrence County Execute the Chief Elected Official Agreement.

Moved/seconded by Blevins/Caswell; approved unanimously.

Resolution: Establishing Contracts for Year Round Youth Service Providers.

Moved/seconded by McDougall/Sullivan; approved unanimously.

Resolution: Establishing Contract for Seaway Valley Prevention Council “Connections” Program.

Moved/seconded by Blevins/Tessmer; approved unanimously, with three abstentions (Blevins, Daddario, Dumas).

Resolution: Modifying the PY18 Workforce Innovation and Opportunity Act Budget.

Moved/seconded by Blevins/Tessmer; approved unanimously.

Executive Session. At 8:40 McDougal/Szafran moved/seconded a resolution to go into executive session to discuss “…the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;” approved unanimously.

At 9:05 Daddario/McDougall moved that the Board return to open session; approved unanimously.

Resolution: Contracting for Executive Director Services

Moved/seconded by Daddario/Dority; approved unanimously.

**NEW BUSINESS:**

Resolution: In Recognition and Appreciation of Distinguished Service by Tom Plastino.

Moved/seconded by Daddario/Sullivan. Passed unanimously.

Resolution: Authorizing the WDB Executive Director to Execute the St. Lawrence-Lewis BOCES SNAP E&T Venture IV Sign-Off.

Moved/seconded by King/Dority; approved unanimously, with one abstention (Evans).

Resolution: Establishing the Program Year 2019 Workforce Innovation and Opportunity Act Budget

Moved/seconded by King/Dority; approved unanimously.

**STAFF REPORTS:**

Fiscal Manager/Title I

* FOTA Reviews
* PY 2018 Financial/Program Report
* Summer Youth 2019

One-Stop Network Operator

* Operator’s Report

Executive Director

* Workforce CFA
* Transition to New Executive Director

**NEXT MEETING:**

Next regular scheduled meeting September 11, 2019.

**ADJOURNMENT:**

McDougall/Sullivan moved/seconded that the meeting adjourn at 9:52 by unanimous consent.